



High Park Choirs of Toronto RESIGNATION FORM

HPC Administration:	
Uniform Returned (Initial) _____	Date: _____
Form Received (Initial) _____	Date: _____

I, _____, hereby resign from the High Park Choirs of Toronto, as of _____
Chorister's Name Date
Reason for resigning (optional): _____

Resignation Procedure:

Please **notify the Choir Manager** as soon as you know you are resigning. 416-762-0657 info@highparkchoirs.org

1. UNIFORM Returns (SENIOR GIRLS only): First contact JULIA TRIBE (parent volunteer) to arrange to drop off your uniform (dry cleaned, in the packaging and **clearly labelled with your name**) and have this form initialled to verify that it has been returned. Julia Tribe: 416-538-0282, tribe0282@rogers.com, 203 Soraura Ave:

2. MUSIC Returns (ALL CHORISTERS): mail the form and your music to:
Resignations, High Park Choirs of Toronto, 2100 Bloor St. West, #6341, Toronto, Ontario, M6S 5A5
Or submit music and this form **in an envelope labelled with your name** to the Choir Manager or volunteer on duty at rehearsal.

PLEASE NOTE: If your materials are not labelled with your name and turned in according to these procedures, you will not receive a refund cheque or tax receipt for your deposits.

I understand that I am to return all choir property, including music (in good condition) and my uniform (Sr. Girls only) according to the procedure outlined above, before any deposits will be refunded.

I request a cheque for the refund of:

- \$25 Music Deposit
- \$50 Uniform Deposit (Senior Girls only)
- Registration fee (if the chorister has registered and leaves before the season is completed, the registration fee may be **partially** refunded less a \$50 administration fee)

Please make cheque payable to:

Name

Address City, Prov. Postal Code

Please keep the following amounts as a donation to the High Park Choirs of Toronto:

- \$25 Music Deposit
- \$50 Uniform Deposit (Senior Girls only)
- Registration fee

Please issue a tax receipt for charitable donation as follows:

Name

Address City, Prov. Postal Code

Signature of Chorister

Signature of Parent

(date)

(date)

Telephone: _____
(Daytime)

(Evening)